



REPUBLIC OF LIBERIA
MINISTRY OF HEALTH
PROJECT IMPLEMENTATION UNIT (PIU)

Institutional Foundations to Improve Services for Health (IFISH)
Project ID: P169641

**REQUEST FOR EXPRESSIONS OF INTEREST (REOI) FOR THE HIRING OF A
PERFORMANCE BASE FINANCING (PBF) OFFICER – PRIMARY LEVEL
HEALTHCARE**

The Government of the Republic of Liberia has received financing from the World Bank in support of the Institutional Foundations to Improve Services for Health (IFISH) and intends to apply part of the proceeds to hire an experienced Consultant to Develop Curriculum for Nursing and Midwifery Competency Skill Training.

The objective of the assignment is to capacitate the PBF Unit with the right skills and technical abilities to provide oversight on the implementation of PBF at the primary healthcare level under the IFISH Project.

Qualifications and Experience

The PBF Officer (Primary Level Healthcare) must have the following minimum educational and professional qualifications and experience:

- a) At least Bachelor of Science degree in Life Sciences (Biology or related), and/or Business Administration and or Management, Public Administration, Nursing, Midwifery, Public Health.
- b) Three (3) to five (5) years of work experience in Health programs and projects in Liberia. This should include experience in program management and monitoring and evaluation at facility, District, County, or National level.
- c) Knowledge of PBF approaches and principles.
- d) Strong Leadership, Analytical, and Report Writing skills
- e) Excellent command of the English language including oral and written skills
- f) Good interpersonal skills and ability to work in multi-cultural environments as a team player
- g) Ability to operate independently with minimal support

Responsibilities: The PBF Officer will be expected to perform the following tasks during the contract period, detailed of which can be obtained from the Terms of Reference on the Ministry of Health Official Main website that will be provided through the link:

Task 1: Technical Oversight and Coordination

- Facilitate the preparation of technical documents related to PBF implementation at county level (county health team (CHT)) and primary healthcare (PHC) facilities
- Ensure that PBF implementation is carried out in line with the agreed implementation arrangements at the CHTs and PHC facilities

- Provide technical guidance to CHTs and PHC facilities during the development and implementation of quarterly Business Plans
- Coordinate the organization of PBF meetings, workshops, and training sessions
- Support CHTs in the contracting and management of PHC facilities
- Liaise with relevant units at the MoH on how the PBF could be used to enhance the implementation of cross-cutting interventions including regulations on quality
- Assist in the development of annual work plan and budget for the PBF Unit

Task 2: Performance Monitoring and Supervision visits

- Monitor CHTs and PHC facilities performance trend with a comparative analysis across PBF indicators on quarterly basis
- Facilitate the organization of annual PBF review meetings
- Carry out technical supportive supervision visits to CHTs and sampled PHC facilities and provide hands-on coaching to enhance performance.

Task 3: PBF Programmatic Reports

- Collect and collate progress reports from CHTs highlighting successes, challenges, lessons learned, best practices and recommendation.
- Assist the Director PBF in the preparation of quarterly progress review reports.

Reporting and Time Schedules: The assignment will be for twelve (12) months with possibilities of extension upon satisfactory performance and based on availability of funds.

An Individual Consultant (PBF Officer) will be selected in accordance with the procedures set out in the World Bank's Procurement Regulations and Guidelines (Fourth Edition): **Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers** dated November 2020.

Interested applicants may access the detailed Terms of Reference (TOR) via the link: <https://moh.gov.lr/notices/2023/terms-of-reference-for-pbf-officer-primary-level/>

Please note that all Expression of Interests should be sent electronically to the emails listed below:

Expressions of interest must be delivered to the address below by email on or before Monday, July 3, 2023 16:00 hours. All EOIs must be marked "**LR-MOHSW- 339178 - CS-INDV (Hiring of PBF Officer – Primary Level Healthcare)**" **Please indicate the position in the subject line of the email.**

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