



**REPUBLIC OF LIBERIA
MINISTRY OF HEALTH
P. O. BOX 10-9009
1000 MONROVIA, 10 LIBERIA
WEST AFRICA**

JOB TITLE: Coordinator for Systems Strengthening, FARA
DUTY STATION: Monrovia, Ministry of Health Central Office
DURATION: One year (Renewable) **SALARY:** Attractive

Purpose of the assignment

Provide technical support to the Ministry of Health through the Fixed Amount Reimbursable Agreement (FARA) for health system strengthening to achieve a comprehensive delivery of evidence-based Essential Package of Health Services (EPHS), supported by Innovative Performance Base Financing schemes as a health system approach.

Background or Justification

The United States Agency for International Development as a way of further strengthening it support the health care system has decided to channel its support to the Ministry directly through a Fixed Amount Reimbursement Agreement (FARA).

Reporting to the Program Manager, the Coordinator for Systems Strengthening provides technical assistance to Counties on Decentralization, Leadership and governance, Contracting-In and Capacity Building on key thematic areas of monitoring and evaluation.

Under the supervision of the FARA Manager and working in collaboration with the County Health Services Division, He/She is responsible to lead all FARA supported activities around Contracting-In, Leadership and Governance, County and District systems strengthening. As FARA now focuses on outputs, She/He will provide technical support, including mentoring and coaching on ALL data related activities in line with the FARA work plan and deliverables.

Scope of Work

- Ensure that USAID's support integrates with ongoing systems strengthening activities within the MOH
- Support the County Health Services Department on Contracting-In readiness processes
- Support county and district level training, mentoring and coaching on contracting- in
- Develop and maintain an electronic tracker of FARA and counties' performance on a quarterly basis and report progress on key indicators to FARA Manager, monthly
- Ensure that USAID's Development Information Solution (DIS) online database is populated on a quarterly basis with data from the DHIS2
- In collaboration with the M&E Unit, PBF and HMIS, maintain an integrated dashboard of FARA support to the MOH in general and the counties in particular, analyzing financial resources against performance to show value for money

- Establish working procedures for county-to-county networking on key deliverables and supply chain management to avert stock-out in the FARA supported counties, including sharing of lessons learnt and best practices.
- Participate in weekly meetings of the Department of Health Services and the M&E/HMIS Units.
- Review and update G2G health partnership Activities Monitoring & Evaluation Learning Plan (AMELP)

- Review and update Performance Indicators Reference Sheet (PIRS) of the health partnership
- Review and update the tracking and monitoring tool for the County Health Services unit to track all challenges identified and reported by counties and monitor implementation of actions taken to mitigate at least 60% of the reported challenges.
- Provide technical support to the Ministry of Health (MoH) technical units (Family Health Division, Blood Safety Unit, Performance Based financing unit, County Health Services, etc.)
- Support the review and update of the Health System Capacity Assessment tool processes in collaboration with County Health Services Department, Governance and Decentralization units of the MoH and USAID/DELTA to conduct the capacity of the health system in all 15 counties of Liberia.
- Lead a team to conduct Quarterly Monitoring filed visit to the eight-FARA supported counties (Bong, Lofa, Nimba, Grand Gedeh, River Gee and Grand Cape Mount, Grand Bassa and Margibi) to ascertain level of improvement and bottlenecks during the implementation activities in the various quarters.
- Collaborate with other partners (jhpiego, DELTA, etc.) to provide technical support (hand-on mentoring, coaching and supervision) to the eight-FARA supported counties (Bong, Lofa, Nimba, Grand Gedeh, River Gee and Grand Cape Mount, Grand Bassa and Margibi) for improved outcomes.
- Conduct M&E hands-on mentorship activity for Counties M&E staff to independently performed data analysis, M&E framework, Developed CHT's Performance Tracking Table for all G2G Service Delivery Milestones and other indicators as per your operational plan.
- Write monthly progress report on counties performance

Qualifications and experience:

- A minimum of a Bachelor Degree in Public Health or related discipline from a recognizable University
 - Minimum 5 years of relevant experience in Systems Strengthening Initiatives and or M&E at national and county levels.
 - Ability to multi-task with aptitude and work in a fast paced atmosphere with accuracy,
 - Handle sensitive issues and maintain confidentiality.
 - Demonstrate ability to work with minimum supervision in a team based environment
 - Must be Proficient in Computer Application such as, word Excel and Power point.
 - Significant previous background in USAID related projects. Evidence of data base management, data analysis skills and report writing
 - Proven ability on use of DHIS 2 and Performance Based Financing
 - Computer literate (MS office is a highly desirable prerequisite).
 - High moral integrity with proven ability to work and act under pressure.
 - Ability to establish good working relationships with other pertinent entities and Donors
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- Motivating others
 - Emotional Intelligence
 - Problem Solving
 - Coaching and mentoring
 - Supervising Others
 - Conflict Resolution
 - Team Spirit
 - Strong oral and written communication skills

Application Procedures: To apply: Candidates interested in this position shall submit their resume and cover letter to: mgdavis1966@gmail.com and cc: gtokpabrown@gmail.com Please state the title of job you are applying for in the subject line of your email.

Hardcopies of applications can be addressed and dropped at:

Program Coordinator
FARA/Health Partnership Activity
Ministry of Health
Room #104

Deadline for Application: March 8, 2024 now later than 4:00 pm/1600 hours. A multi-disciplinary selection committee shall convene immediately upon the closure of the application window to review submissions. It should be noted that only shortlisted candidates shall be contacted for further interviews. The successful applicant shall be notified through a written notification letter