



Office of the Procurement Director

# MINISTRY OF HEALTH

Republic of Liberia

P .O. BOX 10 – 9009 1000

MONROVIA 10, LIBERIA

## Job Advertisement

JOB TITLE: **IEC/BCC Officer**  
DUTY STATION: Ministry of Health central office  
DURATION: Two year (Renewable)  
SALARY: Attractive  
EXPECTED START DATE: October 1, 2018

### **TOR**

#### ***Position Objective***

- Coordinate IEC/BCC activities necessary to support the work across the other six (6) Program Coordinators.

#### ***Duties and Responsibilities***

- To develop a comprehensive and coordinated prevention strategy including ( but not limited to) behavioural change communication (BCC) and information and education communication (IEC), condom promotion, interventions targeting high risk groups and impact mitigation activities.
- To coordinate work and collaborate with other Program Coordinators.
- Work with M&E Unit to ensure reports related to program are collected and submitted data analysed.
- To collaborate with key stakeholders, (GoL, INGO, NGOs, Private sector) in developing unified messages about HIV and AIDS, STIs and sexual violence prevention’
- To develop strategy for behavioural change communication.

- To develop creative strategies to disseminate key messages, including leveraging national and local leaders and designing community-based programs that can be used by and adapted to relevant local contexts.
- To select institutions to implement IEC/BCC activities and monitor their progress.
- To develop, publish post and distribute effective messages about HIV and AIDS and STIs prevention, and the availability of HIV testing, care and treatment services.
- To coordinate messages and design strategies to increase condom use including social marketing and distribution of condoms beyond health facilities.

**Qualifications and experience:**

- Must have a Bachelor or equivalent social Science with clinical and/or non-clinical skills on the development of HIV behavioral change communication on the prevention of HIV.
- At least three years of working experience in HIV services.
- Excellent knowledge of national and World Health Organization and MOH guidelines on HIV education and behavioral communication.
- Prior experience in capacity building by planning and facilitating trainings and provide technical assistance and support.
- Computer literacy is required and the applicant should be comfortable working with the basic Microsoft packages (Word, Excel & Power point)

**Deadline for Application: September 25, 2018**

Address to: **Human Resource Manager, Ministry of Health**

Submission: **Procurement Tender box, Ministry of Health**

**Situated on the Ground Floor of the Central Office Building**

Electronic Submission: [proumohsw@gmail.com](mailto:proumohsw@gmail.com)

Sign \_\_\_\_\_  
**Director of Procurement, MOH**