



REPUBLIC OF LIBERIA
MINISTRY OF HEALTH
P. O. BOX 10 – 9009
1000 MONROVIA 10, LIBERIA

JOB VACANCY

POSITION DESCRIPTION: Case Management Coordinator

Report to: Deputy Program Manager

Position Objective: To coordinate case management functions and provides policy direction on malaria case management in Liberia

Duties and Responsibilities

Under the guidance and supervision of the Deputy Program Manager the Case Management Coordinator shall perform the following:

- Supervise all staff in the case management unit and provide the leadership for the unit in ensuring that the goals and objectives of the case management unit are achieved,
- Work with County Health Services in identifying malaria case management gaps identified from integrated supervision and lead the program response effort in providing case management mentoring and coaching in malaria case management
- Work with county health teams to respond to malaria case management training needs and provide technical support to counties in meeting their training needs
- Plan with county in organizing malaria case management training activities in the country
- Plan with county health teams to conduct onsite mentoring and coaching of clinical staff on a need basis
- Provides leadership and lead in reviewing, revising and updating all case management technical documents
- Collaborate with NGOs and other agencies or partners involved in malaria case management activities in ensuring that strategic guidelines and policies are followed their scope of work to ensure full compliance with national guidelines in malaria case management.
- Work closely with the Research Officer in providing technical guidance during the conduct of the periodic drug efficacy studies and the drug compliance study as well any case management related study
- Develop and implement the training and supervision plan of the program in collaboration with the CHTs.
- Work with the county health team and Quality Management Unit of Central MOH in monitoring private & public health facilities to ensure that the anti-malaria drugs policy is adhere to or in place and also ensure that anti-malaria drugs are properly administered in these health facilities
- Perform other similar related duties as directed by supervisor.

Competencies/Qualifications:

- He/She should be a MD, PA, RN, CM or (RN/PA/CM with BSc/MPH)
- He/She must have good communication skills in English
- He/She should be able to disseminate clear and objective messages
- He/She should be able to take initiatives
- He/She should be computer literate
- He/She should have good moral conduct
- He/She should have medical Knowledge (PA,RN,CM,MD)
- Must be willing to work with others
- Must be willing to work under pressure

Interested individuals or applicants may submit their application(s) written in English, enclosed in an envelope clearly marked: **“APPLICATION FOR THE POSITION OF CASE MANAGEMENT COORDINATOR** and drop it in the tender box situated on the ground floor or electronically transmitted by the deadline specified below to: proumohsw@gmail.com no later than **Monday, 23rd July, 2018 @ 2:00 PM/ 14: 00 GMT.**

Application must be clearly marked “Application For”: **CASE MANAGEMENT COORDINATOR**

The address is stated below:

JAMES M. BEYAN
HUMAN RESOURCE MANAGER
Ministry of Health
Congo Town, Room#140 or via email: proumohsw@gmail.com

This Expression of Interest can also be found on:

- i. www.emansion.gov.lr
- ii. www.moh.gov.lr

Signed by: _____
Director of Procurement

Approved by: _____
Deputy Minister for Admin.