



**REPUBLIC OF LIBERIA
MINISTRY OF HEALTH**

Call for Request for Proposal (RFP)

Ref#: MOH/NPHIL/CDC/LCS/001/17/18

Released: October 23, 2017

1. The Government of the Republic of Liberia has received funding support from the US government through the Center for Disease Control (CDC) as support to the Liberia health system through a Grant. As a condition precedent for fund disbursement and grant implementation the MOH is to contract a Financial Management Consultant (Fiscal Agent). To achieve this the MOH intends to hire the services of a well-experienced consultancy firm for the execution of the activities contained in the TOR of this Request for Proposal.
2. The GOL acting through the MINISTRY OF HEALTH now invites proposals from qualified and experienced consulting services provider who meets the requirements of conducting/rendering the services **Financial Management Consultant (Fiscal Agent)**. More details on the services are provided in the Terms of Reference inserted in the RFP Document.
3. Firm will be selected under **Least Cost Selection** Method of Selection of Consultants and procedures described in the RFP, in accordance with the provisions of the Public Procurement and Concessions Act (PPCA, 2010).
4. Interested firms may obtain further information from the address below and deliver their Technical and Financial Proposals sealed in separate envelopes but clearly marked as Technical and Financial Proposal for the provision of services as **Fiduciary Agent** for the grant. **“Ref: MOH/NPHIL/CDC/LCS/001/17/18**. All proposals shall be written in **ENGLISH** and placed in the tender box situated on the ground floor of Ministry of Health central Office in Congo Town, Tubman Boulevard on or before **Monday, November 6, 2017 @ 2:00 PM/14: 00 PM GMT. No Electronic submissions will be allowed for the Technical and Financial Proposals.**
5. .The RFP includes the following documents:
 - Section 1 - Letter of Invitation
 - Section 2 - Instructions to Consultants (including Data Sheet)
 - Section 3 - Technical Proposal - Standard Forms
 - Section 4 - Financial Proposal - Standard Forms
 - Section 5 - Terms of Reference
 - Section 6 - Standard Forms of Contract

6. . **The Request for Proposal (RFP) document can be obtained by sending an email to the address below expressing your interest where a PDF copy of the RFP Document will be sent to you immediately.**

7. All communication shall be addressed to:
Jacob L.N. Wapoe
Director of Procurement
Ministry of Health & Social Welfare
Republic of Liberia
Email: proumohsw@gmail.com or wapoejacob29@gmail.com

Signed: Jacob L. N Wapoe
Director of Procurement