



**REPUBLIC OF LIBERIA  
MINISTRY OF HEALTH**

**Expression of Interest to Hire Individual Consultant Services: Individual Consultancy  
to conduct LDP+ training for staff of the National Programs and Units**

**Reference #:** “Ref: MOH/IC/PCU/REOI/001/16/17      **Released: September 28, 2017**

**REQUEST FOR EXPRESSION OF INTEREST**

**Individual Consultancy to conduct LDP+ training for staff of the National Programs and Units**

**I. Introduction**

The Ministry of Health is requesting for CV from experienced individuals to conduct a Leadership Development Program *Plus* (LDP+) training for National Programs and Units. The Leadership Development Program Plus (LDP+) is the enhanced version of the Leadership Development Program (LDP) first delivered by Management Sciences for Health (MSH) in 2002. The LDP+ builds on the unique features of the LDP: an experiential learning and performance improvement process that empowers people at all levels of an organization to learn leadership, management, and governing practices; face challenges; and achieve measurable results.

**II. Objective and Scope of the Consultancy**

The objective of the consultancy is to assist the Ministry in conducting LDP+ training for staff of the National Programs and Units who are implementing activities under the HIV/TB and Malaria/Health System Strengthening Grants.

To ensure ownership and quality of the final deliverables, the activities will be conducted by a team of 3 comprised of the National Program Officer for Malaria from the MoH/Global Fund Program Coordinating Unit and 2 Consultants. Also, the team will be supported by the USAID/CSH Team.

The specific tasks of the Consultants are to:

1. Train and orient participants in the LDP+ process, focusing on their specific roles in implementing it.
2. Train the Technical Coaching Team and conduct Pre LDP meetings with the LDP teams at the targeted health facilities
3. Facilitate LDP Plus workshops 1-4 including coordinating a successful results dissemination workshop
4. Conduct coaching for teams and providing technical support in the conception, design, development, implementation and monitoring of the LDP teams challenge/project
5. Prepare and submit end of workshop and coaching reports

The Consultants are expected to maintain a fluid communication (via email, telephone, and in person) with the MoH/Global Fund Program Coordinating Unit throughout the consultancy.

### III. Deliverables under the Consultancy

The deliverables under this consultancy include but are not limited to:

1. Minutes of the Senior Alignment Meeting
2. List of Participants per cohort
3. Training reports for LDP workshops 1-4. These reports will be required within five days after completion of each workshop
4. Coaching reports between workshops and submitted within five days after completion of the coaching sessions
5. Results Dissemination workshop report

### IV. Timeframe & Reporting

The consultant will work up to maximum of 121 working days between October 2017 and May 2018. The consultant should report directly to the MoH/Global Fund Program Coordinating Unit through the National Program Officer for Malaria.

### V. Qualification of the Consultants

1. Undergraduate degree in relevant discipline such as economics, public health, social science or related field; Graduate degree will be an asset
2. Experience in facilitation, project/program preparation, implementation and assessment; LDP+ trained will be required
3. Minimum 2 years of experience working in in Liberia;
4. Ability to maintain strong client relations, to work in sensitive situations. This would require, inter alia, prompt and quality response to client requests. Strong diplomatic and interpersonal skills capacity to interact effectively with clients and a range of stakeholders would also be required;
5. Ability to speak fluently and write concisely and clearly in English is essential; and
6. Ability to work under pressure and meet strict deadlines.

Interested individual may obtain further information from the address below and deliver their Expression of Interest (EOI) written in English, enclosed in an envelope clearly marked: **“Expression of Interest: Individual Consulting Services: Local Consultant- Individual Consultancy to conduct LDP+ training for staff of the National Programs and Units “Ref: MOH/IC/PCU/REOI/001/16/17** and drop in the tender box situated on the ground floor or electronically transmitted by the deadline specified below to: [proumohsw@gmail.com](mailto:proumohsw@gmail.com) no later than **Thursday, 12<sup>th</sup> October 2017 @ 2:00 PM/ 14: 00 GMT.**

Expression of Interest must be clearly marked “Consulting Services: **“Consultant-: Local Consultant- Individual Consultancy to conduct LDP+ training for staff of the National Programs and Units “Ref: MOH/IC/PCU/REOI/001/16/17**

**Only Shortlisted Consultants will be interviewed.**

The address is stated below:

Jacob L.N Wapoe  
Director of Procurement  
Ministry of Health  
Congo Town, Room#140 or via email: [proumohsw@gmail.com](mailto:proumohsw@gmail.com)

**This Expression of Interest can also be found on:**

- i. [www.emansion.gov.lr](http://www.emansion.gov.lr)
- ii. [www.moh.gov.lr](http://www.moh.gov.lr).

Signed by: \_\_\_\_\_  
**Director of Procurement  
Admin.**

Approved by: \_\_\_\_\_  
**Deputy Minister for**