



MINISTRY OF HEALTH

P. O. BOX 10 – 9009
1000 MONROVIA 10, LIBERIA
WEST AFRICA

Invitation for Bids (IFB)

**National Competitive bidding: Procurement of IT and Office Equipment for
the National Malaria Control Program
IFB No./MOH/NMCP/GF/NCB/004/16/17**

1. Introduction

The Government of Liberia through the Ministry of Health had received a grant from the Global Fund to support the Health System Strengthening. The Ministry (MOH) intends to apply portion of this to the payment under a contract for the supply and delivery of Assorted ICT and Office equipment for the National Malaria Control Program. These equipment will be distributed to staff of the Monitoring and Evaluation (M&E) Unit to conduct different M&E activities which focus on Malaria Control. The Ministry now invites sealed bid from all eligible and qualified bidders (Suppliers of IT & Office equipment) within the Republic of Liberia as mentioned below and further described in annex VIII (Technical Specification section) of this bidding document.

No.	Item: Supplies of Office/ICT Equipment	QTY
1.	Laptop Computers	15Pcs
2.	Desktop Computers	5 Pcs
3.	Printer	5 Pcs
4.	Cisco Managed POE Switch	1 Piece
5.	Cisco ISR Router	1 Piece
6.	Multipurpose Color Printer	1 Piece
7.	Server	1 Piece
8.	5000 VA UPS/ it equivalent	1 Piece
9.	1000 VA UPS/ it equivalent	1 Piece
10.	1TB External Drive	1 Piece
11.	500GB External Drive/ it equivalent	3 Pieces
12.	Surge Protector	5 Pieces
13.	Extension Cord	20Pieces

14.	Projector	3 Pieces
15.	Digital Cameras	2 Pieces
16.	Digital Recorder	1 Piece
17.	Antivirus (One Disc per user)	30 Pieces

2. Bidding will be conducted through the National Competitive Bidding (NCB) procedures specified in the PPC Act and approved by the PPCC.
3. Interested eligible and qualified bidders may obtain further information from the Ministry of Health Central Office, Procurement Unit, Ground Floor (Room-142), Congo Town, Tubman Boulevard.
4. Qualifications requirements include: **eligible company's profile, valid business registration, valid tax clearance, proof of PPCC Vendor Registration and past performance records; stating names of at least five clients and their contact numbers.** Additional details are provided in the Bidding Documents.
5. A complete set of bidding documents in English may be obtained by interested bidders upon payment of a non-refundable cost of **Fifty United States Dollars (50.00USD)** to the Office of the Financial Management (OFM) and the bid documents can be pick up from the Procurement Unit, Room#142, ground floor, MOH Central Office, Congo Town, Tubman Boulevard.
6. All bids must be delivered in sealed envelope to the below address on or before **April 21, 2017 at 2:00PM. Electronic bids will not be permitted. Late bids will be rejected. Bids will be opened in the presence of bidders' representatives who choose to attend in person on Friday, April 21, 2017 at 2:05pm.**
7. All bids shall be accompanied by a **Bid Securing Declaration** as described in the bidding documents.
8. All bidders shall submit one original and two (2) copies in sealed envelopes clearly marked with the name of the firm and return address as indicated below:
The addresses referred to above are:
 - a. Purchasing of Bidding Document
Cashier Room/Office of the Financial Management Fourth Floor, Central Office MOH, Tubman Boulevard Congo Town
 - b. Collection of bidding documents:
The Procurement Unit, Ground Floor (Room #-142) – Central Office MOH, Tubman Boulevard Congo Town
 - c. For submission of the bids:
Tender Box, Ground Floor, opposite the elevator – Central Office MOH, Tubman Boulevard Congo Town
 - d. For Opening of the Bids:
Ground floor, Procurement Unit Room 142, Central Office MOH, Tubman Boulevard Congo Town

The address referred to above is:

**Attention: Director of Procurement
MINISTRY OF HEALTH**

**Procurement of Assorted ICT and Office Equipment for
The National Malaria Control Program
(IFB No./MOH/NMCP/GF/NCB/004/16/17)**

Signed: _____
Procurement Director

Approved _____
Chairperson Procurement C'MMTTE